



FRENCH MARKET CORPORATION

New Orleans, Louisiana

Is seeking an

EXECUTIVE DIRECTOR

The French Market Corporation, a public benefit corporation of the City of New Orleans, is seeking qualified applicants for the unclassified position of Executive Director. This position is charged with the Real Estate and Financial Management of the French Market Corporation and the Upper Pontalba Building Restoration Corporation, two of New Orleans' historic properties, encompassing forty-two commercial spaces, fifty residential units and three hundred ninety Flea Market spaces located in the Vieux Carré District. This position must implement and communicate policies, procedures and programs to the tenants of the French Market as instituted by its Board of Directors; prepare, analyze, evaluate, and initiate programs to maximize revenues and occupancy viability of use of public property. Candidate must be qualified to function in a leadership capacity for all French Market properties, represent both Corporations at public meetings, resolve conflicts, ensure compliance with maintenance provisions of the bond indenture; have knowledge of leasing long term agreements and daily rental agreements.

Candidates should have a minimum of five (5) years management experience with emphasis in overseeing all aspects of management and operations, including but not limited to leasing, tenant relations, business planning and financial management, marketing, capital improvements, facilities and operational management and control of all maintenance, inspection and safety functions. The ideal candidate will have five (5) or more years experience in real estate management. Candidate must also perform other duties as required with respect to running a Corporation, and must reside within Orleans Parish.

Education Requirements:

- Bachelor's degree in either business, management and/or retail real-estate, or related field
- Extensive knowledge of the retail real estate industry

Required Knowledge, Skills, and Personal Qualifications

- Ability to oversee all management aspects of running a retail development
- Strong business acumen and technical knowledge of Commercial Facilities
- Understanding of tenant mix and zoning
- Knowledge of managing leasing contracts and strong negotiations skills
- Excellent Customer Service skills
- Sound working knowledge of computer software applications

Please forward resume and/or inquiries via email to Demetric Mercadel, President, French Market Board of Directors, at edcandidate@frenchmarket.org by 5:00 p.m., on Thursday, March 21, 2013.

For more detailed information on this position, please visit our website at <http://www.frenchmarket.org/public-notices>.